

Jenkins, Donna

From: Allen, Reginald
Sent: Friday, April 7, 2017 12:30 PM
To: Jenkins, Donna
Cc: Bellerose, William; Jefferson, Gayle; Stewart, Neil
Subject: RE: Lock quotes for Administrator's Office

Approved

Reginald E. Allen
Director, Administrative and Executive Services
Office of the Administrator
U.S. Environmental Protection Agency
Office 202-564 0444
Direct 202-564 1029
Cell 202-306 2879

From: Jenkins, Donna
Sent: Friday, April 7, 2017 12:15 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Bellerose, William <Bellerose.William@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: FW: Lock quotes for Administrator's Office

I apologize. I forgot to add you.

From: Jenkins, Donna
Sent: Friday, April 7, 2017 12:14 PM
To: Bellerose, William <bellerose.william@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: RE: Lock quotes for Administrator's Office

GA Bill,

I just spoke to Gayle and she said that we can proceed because it's not part of the \$5K.

Reginald, reaching out to you for APPROVAL. Total cost: \$2,385.25.

Thank you and have a safe weekend.

From: Bellerose, William
Sent: Friday, April 7, 2017 11:55 AM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: FW: Lock quotes for Administrator's Office

Donna,

Do you have any updates on if the Administrator's Office wants to move forward with the lock quote.

Thanks,

William "Bill" Bellerose
Security Specialist
Headquarters Service Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: (202) 510 5831

From: Bellerose, William
Sent: Tuesday, March 28, 2017 4:09 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Caldwell, James <Caldwell.James@epa.gov>; Michelle Hale (hale.michelle@epa.gov) <hale.michelle@epa.gov>
Subject: RE: Lock quotes for Administrator's Office

Donna,

Here's the revised biometric lock with the enroller and media cable added into the quote. Please let me know how you would like to proceed.

V/r,

William "Bill" Bellerose
Security Specialist
Headquarters Service Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: (202) 510-5831

From: Bellerose, William
Sent: Tuesday, March 28, 2017 3:22 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Caldwell, James <Caldwell.James@epa.gov>; Michelle Hale (hale.michelle@epa.gov) <hale.michelle@epa.gov>
Subject: Lock quotes for Administrator's Office

Hi Donna,

(b) (5) Deliberative process privilege



(b) (5) Deliberative process privilege



Please let me know if you have any questions or need more information.

V/r,

William "Bill" Bellerose
Security Specialist
Headquarters Service Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: (202) 510-5831